Meeting Agenda A03.

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| **Date & Time**  MEETING #1  25/09 11:00AM | **Who Attended:** | Nathan C, Rachael B, Tanya T, Michael M, Long N |
| **Meeting Summary:** | Breaking down assignment 3, short tutorial on how to use unity, short tutorial on how to use blender |
| **Link to Recorded Meetings:** | <https://web.microsoftstream.com/video/47ecbf99-0736-418f-b198-146f80c90a82> |
| **Date & Time**  MEETING #2  02/10  11:00AM | **Who Attended:** | Nathan C, Tanya T, Jay H, Michael M, Long N |
| **Meeting Summary:** | Assigning of tasks (aim to get most of written section done by 06/10) |
| **Link to Recorded Meetings:** | <https://web.microsoftstream.com/video/7fabc447-0e96-40ef-9b53-86b7a0c3bc17> |
| **Date & Time**  MEETING #3  06/10 9:00AM  w/ Ivan | **Who Attended:** | Nathan C, Tanya T, Long N |
| **Meeting Summary:** | Discuss concerns regarding the amount of time we have left and what needs to be done by Friday 9/10. |
| **Link to Recorded Meetings:** | <https://web.microsoftstream.com/video/ce0dbc0e-8458-4629-a0b6-0cc291219d63> |
| **Date & Time**  MEETING #4  09/10  11:00AM | **Who Attended:** | Nathan C, Tanya T, Michael M, Long N |
| **Meeting Summary:** | Discussing work and assigning tasks that are yet to be completed. Book a meeting time with Dr. B for the following week. |
| **Link to Recorded Meetings:** |  |
| **Date & Time**  MEETING #5  14/10  1:00PM (Post meeting w/ Dr. B) | **Who Attended:** | Nathan C, Tanya T, Michael M, Long N |
| **Meeting Summary:** | Discussed what else needed to be done for both the written report and the functioning prototype. |
| **Link to Recorded Meetings:** |  |
| **Date & Time**  MEETING #6  16/10  11:00AM | **Who Attended:** | Nathan C, Tanya T, Michael M, Long N |
| **Meeting Summary:** | Discussing what’s left to work on. Everyone continuously working on their assigned tasks. |
| **Link to Recorded Meetings:** | <https://web.microsoftstream.com/video/e9ca13a6-8334-45c8-8ab2-c6e8346eb537> |
| **Date & Time**  MEETING #7  17/10 11:00AM | **Who Attended:** | Nathan C, Tanya T, Long N |
| **Meeting Summary:** | Checking up on everyone progress, finalising written report sections, updating & working on modifying/fixing game scenes. |
| **Link to Recorded Meetings:** |  |